

MOUNTFIELD PARISH COUNCIL

Parish Council Members are summoned to the Annual Meeting of Mountfield Parish Council to be held on 9th May 2017, at 7.30pm in Mountfield Village Hall

Members of the Public and Press are welcome and encouraged to attend

Irene Marchant
Parish Clerk/RFO
St. Giles, Woods Corner, Dallington, East Sussex TN21 9LA
01424 838414/07711 224150
irene@marchant9537.plus.com

3rd May 2017

AGENDA

1. ELECTION OF CHAIRMAN FOR 2017-18
2. ELECTION OF VICE-CHAIRMAN FOR 2017-18
3. DISPENSATIONS
4. DISCLOSURES OF INTERESTS
To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any such interest and whether the Members regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.
5. APOLOGIES FOR ABSENCE
6. ACCURACY OF THE MINUTES OF THE PREVIOUS MEETING
7. *ADJOURNMENT*
The Chairman to adjourn the meeting for up to 15 minutes for
 - 7.1 *County Council report (ESCC) - Councillor K. Field.*
 - 7.2 *District Council report (RDC) - Councillor E. Kirby-Green.*
 - 7.3 *Public Question Time - to receive any concerns or question raised by members of the public on matters on the agenda.*
8. LEGAL COUNCIL PROCEDURES/DOCUMENTS
To re-adopt, by resolution, MPC's current Standing Orders and Financial Regulations.
9. MOUNTFIELD PARISH COUNCIL RISK ASSESSMENT
To adopt, by resolution, the MPC Risk Assessment as presented by the Clerk.
10. RESOLUTION/APPROVAL OF THE ANNUAL RETURN 2016-17
For Members to approve by resolution the following
 - 10.1 Annual Governance Statement 2016-17 (section 1).
 - 10.2 Accounting Statements 2016-17 (section 2).
 - 10.3 Internal Audit Report 2016-17.
 - 10.4 To appoint Mrs. L. Mantica as MPC's internal auditor for 2017-18.
11. APPOINTMENTS TO OUTSIDE BODIES
To make the necessary appointments to outside bodies - East Sussex ALC and Rother Association of Local Councils.
12. MOUNTFIELD PARISH COUNCIL INSURANCE 2017-18
For Members to consider the quotations as presented by Clerk.

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13. SOUTHERN WATER NEW SEWERAGE SCHEME (standing item)
For Members to consider the current situation.
14. GRANTS AND DONATIONS
For Members to consider the grant request for £500.00 from Mountfield PCC, towards the maintenance of the churchyard.
15. PLAYGROUND SAFETY SURFACING
For Members to consider the information from the Clerk on standards from ROSPA and alternatives to Wetpour and artificial grass from Councillors Hollamby and Rickman-Smith.
16. PLANNING (standing item)
- 16.1 Planning application for consideration
RR/2017/926/P 13 Hoath Hill
Single storey rear extension.
- 16.2 Any other planning matters for discussion.
17. ENFORCEMENT (standing item)
- 17.1 One Mountfield item on RDC enforcement list dated 01.05.17.
- 17.2 Any other enforcement matters for discussion.
18. ROADS, PATHS, VERGES (standing item)
19. FINANCE (standing item)
- 19.1 Bank balances at 30.04.17
- | | |
|---------------------|------------|
| MPC deposit account | £32,059.02 |
| MPC current account | £591.63 |
| KGF custom account | £3,877.49 |
- 19.2 Payments for approval
- | | |
|--|------------------|
| Clerk, salary/home office (Apr/May17), expenses | 659.82 |
| ESALC/NALC subscriptions 2017-18 | 151.73 |
| Grant to Mountfield PCC (churchyard maintenance) | 500.00 |
| Internal audit fee | 100.00 |
| Insurance 2017-18 | 386.02 |
| | TOTAL |
| | £1,797.57 |
- 19.3 To approve the accounts for the fourth quarter to 31.03.17.
- 19.4 To receive and note the budget monitor and bank reconciliations at 30.04.17
20. DATE OF NEXT MEETING