

MOUNTFIELD PARISH COUNCIL

Parish Council Members are summoned to a Meeting of Mountfield Parish Council to be held on 11th September 2018, at 7.30pm in Mountfield Village Hall

Members of the Public and Press are welcome and encouraged to attend

Irene Marchant
Parish Clerk/RFO
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5th September 2018

AGENDA

1. **DISCLOSURE OF INTERESTS**
To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any such interest and whether the Member regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.
2. **DISPENSATIONS**
Dispensations have been requested by Councillor Taylor regarding any matters arising from the Southern Water new sewerage scheme and any matters relating to the King George's Field.
3. **APOLOGIES FOR ABSENCE**
4. **ACCURACY OF THE MINUTES OF THE PREVIOUS MEETING**
5. **OPEN FORUM**
 - 5.1. County Council report (ESCC) – Councillor K. Field.
 - 5.2. District Council report (RDC) – Councillor E. Kirby-Green
 - 5.3. Public Question Time – to receive any concerns or questions raised by members of the public on matters on the agenda.
6. **SOUTHERN WATER NEW SEWERAGE SCHEME**
To consider the current situation and the weekly reports received from the SW Project Manager.
7. **GENERAL DATA PROTECTION REGULATIONS (GDPR)**
 - 7.1 To consider the present situation and the briefing note as presented by the Clerk.
 - 7.2 To adopt the new Data Protection Policy as presented by the Clerk. This policy has been approved by our DPO (LCPAS).
8. **GRANTS AND DONATIONS**
 - 8.1 To release the £6,000.00, held in an earmarked reserve, to the Village Hall Committee for their new sewerage scheme. They have now obtained the full funds from other organisations.
 - 8.2 To consider a grant request from the Mountfield Residents Group for £1,000.00. The Clerk has received a completed grant form and a copy of their constitution.
9. **KGF "THANK YOU" PLAQUE**
The Clerk will bring the plaque to the meeting and an unveiling event to be discussed.
10. **PLAYGROUND SAFETY REPORT**
A working group to be set up to go through the report and make any easy repairs. SW to be contacted about their manhole.

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11. PLANNING (standing item)
- 11.1 Planning application for consideration
RR/2018/1866/P – Woodland Cottage, Mountfield Lane
Installation of swimming pool.
[Click here to see application on RDC website](#)
- 11.2 To discuss how MPC are to deal in future with applications with response deadlines that fall outside meeting dates.
- 11.3 Any other planning matters for discussion/action.
12. ENFORCEMENT (standing item)
- 12.1 To discuss the current enforcement issues at The Barn and any further actions to be taken.
- 12.2 Any other enforcement matters for discussion/action.
13. ROADS/PATHS/VERGES (standing item)
- 13.1 Twitten Hedge – the Clerk has written to the occupier and the situation will be monitored, a copy of the letter has been sent to the ESCC Rights of Way Team.
- 13.2 There is an issue with hedges in the John's Cross area, the Chairman is to explain.
- 13.3 A plan of action to deal with heavy vehicles delivering to The Barn.
- 13.4 To discuss a resolution to ban any signage/banners on the KGF hedge, including those for Mountfield events.
- 13.5 Any other roads/paths/verges matters for discussion/action.
14. FINANCE (standing item)
- 14.1 Bank balances at 31.08.18
- | | |
|---------------------|------------|
| MPC deposit account | £25,742.91 |
| MPC current account | £627.54 |
| KGF custom account | £4,511.66 |
- 14.2 To approve the following payments
- | | |
|---|-----------|
| Clerk – salary/home office (Aug/Sep 2018) | 656.60 |
| MVHC – grant towards new sewerage scheme | 6,000.00 |
| Mountfield Residents Group - grant | 1,000.00 |
| RALC – subscription 2018-19 | 30.00 |
| TOTAL | £7,686.60 |
- 14.3 A resolution to include Councillor Taylor on the Unity Trust Bank signing mandate.
- 14.4 To approve the budget monitor and bank reconciliations at 31.08.18.
15. DATE OF NEXT MEETING