

# MOUNTFIELD PARISH COUNCIL

Parish Council Members are summoned to the First Meeting of Mountfield Parish Council to be held on 14th May 2019, at 7.30pm in Mountfield Village Hall

Members of the Public and Press are welcome and encouraged to attend

Irene Marchant  
Parish Clerk/RFO  
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8th May 2019

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## AGENDA

1. ELECTION OF CHAIRMAN FOR 2019-20
2. ELECTION OF VICE-CHAIRMAN FOR 2019-20
3. DISPENSATIONS
4. DISCLOSURES OF INTERESTS  
To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any such interest and whether the Member regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.
5. APOLOGIES FOR ABSENCE
6. ACCURACY OF THE MINUTES OF THE PREVIOUS MEETINGS
7. OPEN FORUM
  - 7.1 County Council report (ESCC) – Councillor K. Field.
  - 7.2 District Council report (RDC) – Councillor E. Kirby-Green.
  - 7.3 Public Question Time – to receive any concerns or questions raised by members of the public on matters on the agenda.
8. RESOLUTION OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018-19  
For Members to approve, by resolution, the following
  - 8.1 Annual Governance Statement 2018-19 (section 1).
  - 8.2 Accounting Statement 2018-19 (section 2).
  - 8.3 Internal Audit Report 2018-19.
  - 8.4 To thank Mr. Grainger for acting as MPC's internal auditor for 2018-19 and to appoint him as internal auditor 2019-20. Mr. Grainger has declined to accept a fee for his work and has asked that a donation of £100.00 be given to a charity of MPC's choice.
9. RE-ADOPTION/AMENDMENTS TO MPC'S COUNCIL DOCUMENTS
  - 9.1 To approve the amendments to MPC's Financial Regulations and Grant Awarding Policy as presented by the Clerk.
  - 9.2 To re-adopt all other MPC council documents.
10. MPC APPOINTMENTS TO OUTSIDE BODIES
11. SOUTHERN WATER NEW SEWERAGE SCHEME (standing item)  
To receive any update for the current situation from the Mountfield Residents Group.

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12. GRANTS AND DONATIONS
- 12.1 To consider a grant request from Mountfield PCC for a grant of £500.00 for churchyard maintenance.
- 12.2 To consider a donation request from the Little Duckling Baby Group. This has been previously considered and it was decided that a donation can only be given to the Mountfield Village Hall Committee in lieu of hall hire for the Little Ducklings. Twelve meetings (one quarter) will amount to £192.00.
13. VILLAGE CLEAN-UP  
RDC have donated £748.01 to MPC for clean-up materials etc. A discussion/working party needs to be set up to decide how best to use this and a village clean-up organised.
14. GOOSE HOUSE UPDATE
15. PLANNING (standing item)
- 15.1 No planning applications for consideration.
- 15.2 Any other planning matters for discussion.
16. ENFORCEMENT (standing item)
- 16.1 Mountfield item on RDC enforcement list (06.05.19) – John's Cross Inn unauthorised advertisement.
- 16.2 Any other enforcement matters for discussion.
17. ROADS/PATHS/VERGES (standing item)
18. FINANCE
- 18.1 Bank balances at 30.04.19
- |                     |            |
|---------------------|------------|
| MPC deposit account | £18,987.01 |
| MPC current account | £1,042.72  |
| KGF custom account  | £4,184.28  |
- 18.2 To approve the following payments
- |  |           |
|--|-----------|
| MPC ACCOUNT  |           |
| Clerk – salary/home office (Apr/May 2018), expenses    | 858.64    |
| ESALC – ESALC/NALC subscriptions 2019-20               | 171.24    |
| SSALC – 7 copies Good Councillor's Guide               | 37.20     |
| BHIB – MPC insurance 2019-20                           | 387.45    |
| Grant – Mountfield PCC churchyard maintenance          | 500.00    |
| Donation – Mountfield VHC (Little Ducklings hall hire) | 192.00    |
| TOTAL  | £2,146.53 |
- KGF ACCOUNT
- |   |         |
|---|---------|
| Tim Tidmarsh – top-up float for maintenance | £100.00 |
|---|---------|
- 18.3 To approve the budget monitor and bank reconciliations at 30.04.18.
- 18.4 Councillor Neil Whines to be added to the MPC bank mandate and Susan O'Sullivan to be deleted.
19. DATES OF NEXT MEETINGS
- 11.06.19 – Planning meeting (provisional only, will only be held if required)
- 09.07.19 – Full Council meeting