

MOUNTFIELD PARISH COUNCIL

Minutes of the Mountfield Parish Council Meeting
held on 10th March 2020

Present

C. Hollamby (Chairman),
M. Hardy, J. Ray, J. Snuggs, S. Taylor, N. Whines
Mrs. I. Marchant (Parish Clerk/RFO)
County Councillor K. Field
Members of the public

1. **DISCLOSURE OF INTERESTS**
Councillor Snuggs declared a personal interest in item 7., as he is the treasurer of Mountfield PCC and will not take part in the voting.
2. **DISPENSATIONS**
None requested.
3. **APOLOGIES FOR ABSENCE**
Apologies were received from Councillor S. Rickman-Smith.
4. **ACCURACY OF THE MINUTES OF THE PREVIOUS MEETING**
RESOLVED – that the minutes of the meeting held on 14.01.20 be confirmed as being an accurate record of the proceedings. Councillor Hardy proposed and Councillor Ray seconded, the voting was unanimous. The minutes were signed by the Chairman.
5. **OPEN FORUM**
 - 5.1 County Council report (ESCC) – Councillor K. Field
 - Council Tax 2020-21 will increase by 3.99%, 2% of this is ring-fenced for Adult Social Care. The increase is down by 1% on the previous year.
 - Broadoak school will close on Monday.
 - 5.2 District Council report (RDC) – Councillor Kirby-Green sent apologies.
 - 5.3 Public Question Time – no questions or concerns from members of the public.
6. **SOUTHERN WATER NEW SEWERAGE SCHEME**
 - 6.1 Update on the latest situation
 - All portacabins have been taken down and the site is clear.
 - A few plantings have been done, but it is too wet now for the major planting to take place. This is now expected during May-October.
 - 6.2 Responsibility for the car park
RESOLVED – that MPC will accept responsibility for minimal upkeep of the car park and to buy a combination lock for the gate. MPC and the Football Club will have the code. Councillor Snuggs proposed and Councillor Ray seconded, the voting was unanimous.
7. **GRANT REQUEST FROM MOUNTFIELD PCC**
RESOLVED – to grant the sum of £1,000.00 to Mountfield PCC towards the celebrations for the 900th anniversary of All Saints Church. Councillor Hardy proposed and Councillor Whines seconded, the voting was unanimous.
8. **WEBSITE ACCESSIBILITY REQUIREMENTS**
 - 8.1 The Councillors and Clerk discussed the requirements needed to comply with legislation by September 2020. The purchase of Adobe Acrobat Pro DC (£181.10/year) will be necessary to facilitate this.

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8.2 **RESOLVED** – to authorise the Clerk to purchase Adobe Acrobat Pro DC for the sum of £181.10. This yearly cost will be alternated between MPC and Dallington Parish Council. Councillor Taylor proposed and Councillor Hardy seconded, the voting was unanimous.

9. PHONE BOX

The Clerk is to investigate contractors for the cleaning and refurbishment. Its use will be an item on the next agenda.

10. SPRING CLEAN-UP DAY

- Photos are to be taken of areas of particular concern. The Clerk will then investigate to see if particular organisations are to be contacted.
- It was agreed that the clean-up day will now be in the autumn, due to the current coronavirus issue.

11. PLANNING

11.1 Planning applications for consideration

RR/2020/2/P – 4 Glottenham Farm Cottages, Bishops Lane

AGREED – to support this application.

RR/2019/2754/P – The Tack Room, John's Cross

AGREED – to make a general comment only.

- MPC have concerns and understand building work has started without planning permission. MPC do not understand why an off-sales licence has been applied for this is a shop selling tack and indicates a potential change of use. MPC and residents are concerned regarding parking and disturbance, there are already issues about unauthorised parking in the school car park.

RR/2019/2842/A – The Tack Room, John's Cross

AGREED - to object to this application.

This proposed illuminated sign is extremely large and will cause significant light pollution to residents in the surrounding area.

11.2 No other planning matters for discussion.

12. ENFORCEMENT

12.1 There were five Mountfield items on RDC's most recent enforcement list, which are being investigated by RDC.

12.2 No other enforcement matters for discussion.

13. HIGHWAYS/PATHS

13.1 The flooding at the level crossing and Mountfield pond seems to have abated somewhat. ESCC Highways have investigated these areas and MPC and residents will report any further flooding.

13.2 No other highways/paths matters for discussion.

14. FINANCE

14.1 Bank balances at 29.02.20

MPC deposit account	£15,590.32
MPC current account	£1,043.78
KGF current account	£4,562.34

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- 14.2 **RESOLVED** – to approve the following payments. Councillor Hardy proposed and Councillor Snuggs seconded, the voting was unanimous.

MPC ACCOUNT

Clerk – salary/home office (Feb/Mar 2020), expenses £934.77

KGF ACCOUNT

T. Tidmarsh – to-up float for KGF maintenance £100.00

- 14.3 **RESOLVED** – to approve the budget monitor and bank reconciliations at 29.02.20. Councillor Ray proposed and Councillor Whines seconded, the voting was unanimous.

15. DATES OF NEXT MEETINGS

The planning meeting and parish assembly due to be held on 14.04.20 have been cancelled due to the coronavirus emergency.

The next scheduled meeting is the annual council meeting due to be held on 12.05.20, the Clerk is waiting for instructions from NALC/SALC, it is likely to be cancelled and rescheduled due to the current emergency.