

Mountfield Parish Council

Minutes of the Mountfield Parish Extraordinary Council Meeting held on 23rd June 2020

Present

Councillors S. Rickman-Smith (Chairman), C. Hollamby (Vice-Chairman),
M. Hardy, S. Taylor, N. Whines
Mrs. I. Marchant (Parish Clerk/RFO)

1. DISCLOSURE OF INTERESTS

None declared.

2. DISPENSATIONS

None requested.

3. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Ray and Snuggs.

4. OPEN FORUM

4.1 Public Question Time – no members of the public present.

5. RESOLUTION OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2019-20

- 5.1 RESOLVED – to approve the Certificate of Exemption 2019-20. The Chairman proposed and Councillor Hollamby seconded, the voting was unanimous. The Certificate was signed by the Chairman and the Clerk/RFO.
- 5.2 RESOLVED – to approve the Annual Governance Statement 2019-20. Councillor Taylor proposed and Councillor Hardy seconded, the voting was unanimous. The Annual Governance Statement was signed by the Chairman and the Clerk/RFO.
- 5.3 RESOLVED – to approve the Accounting Statements 2019-20. Councillor Whines proposed and Councillor Hardy seconded, the voting was unanimous. The Accounting Statements were signed by the Chairman and Clerk/RFO.
- 5.4 RESOLVED – to approve the Explanation of Variances and Bank Reconciliation at 31.03.20. Councillor Hardy proposed and the Chairman seconded, the voting was unanimous.
- 5.5 The Council and Clerk would like to thank Jane Moore for the constructive and positive way in which she carried out the internal audit and wish to appoint her as MPC's internal auditor for 2020-21.
- 5.6 The AGAR will shortly be published on the Mountfield website.

6. FINANCE

- 6.1 RESOLVED – that the Clerk has delegated authority to make payments until normal business can be resumed. Councillor Hardy proposed and the Chairman seconded. The voting was unanimous.
- 6.2 RESOLVED – that monthly accounts be published on the Mountfield website until normal business can be resumed. These will consist of the cash book, budget monitor/reconciliation and bank reconciliation at month end for MPC and the cash book and bank reconciliation for the KGF. Councillor Taylor proposed and Councillor Hardy seconded, the voting was unanimous.

7. DATES OF NEXT MEETINGS

To be arranged, dates will be published on the Mountfield website.