

Mountfield Parish Council

Minutes of the Mountfield Parish Council Meeting
held on 14th September 2021

Present

Councillors S. Rickman-Smith (Chairman), M. Hardy, P. Miles,
J. Ray, S. Taylor, N. Whines
Mrs. I. Marchant (Parish Clerk/RFO)
District Councillor E. Kirby-Green
Members of the public

1. DISCLOSURE OF INTERESTS

Councillors Miles and Whines declared a personal interest in item 8.2 on the agenda as they are both members of Mountfield Village Hall Committee and will not take part in the voting.

2. DISPENSATIONS

The Clerk, as Proper Officer, granted a dispensation to Councillors Miles enabling him to take part and vote on any matters concerning King George's Field.

3. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Hollamby.

4. ACCURACY OF THE MINUTES OF THE PREVIOUS MEETINGS

RESOLVED – that the draft minutes of the meeting on 13.07.21 and the planning meeting on 10.08.21 be confirmed as being accurate records of the proceedings. Councillor Whines proposed and Councillor Hardy seconded, the voting was unanimous. The minutes were signed by the Chairman.

5. OPEN FORUM

5.1 County Council report (ESCC)

Not available, Councillor Field sent apologies.

5.2 District Council report (RDC) – Councillor E. Kirby-Green

- A Head of Planning has still to be appointed.
- MPC said that RDC's planning service is still very poor.
- Staff from CAPITA have been recruited to help with planning staff shortages.

5.3 Public Question Time

A prospective resident asked if there were any plans for development in Mountfield, there are none as Mountfield does not have a development boundary.

6. VILLAGE MATTERS

6.1 British Gypsum tree felling

The recent tree felling is part of a larger management plan.

6.2 Signage/information "clearing up after your dog"

AGREED – that the Clerk will obtain signage to be placed around the village.

6.3 Signage at John's Cross roundabout on KGF fencing

AGREED – that the current signage be replaced with A5 signs (black text on a white background).

6.4 Welcome Packs

Councillor Miles is to design these for new occupiers.

6.5 Next Mountfield Clean-up Day

The Chairman is to find out when the next National Clean-up Day will be held.

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6.6 Other Village Matters

- Playground – the Chairman is to send the Clerk information about the wire rope needed for repairs to the adventure trail.
- Lighting at John's Cross Caravans – the company is presently in receivership and the lighting must stay lit for security reasons.

7. GDPR/COMMUNICATION

7.1 General Data Protection Regulations (Satswana report)

MPC have not been in breach of GDPR, and care will continue. Two members are still to update their official MPC email addresses, and this is in hand.

7.2 Communication – MPC members/Mountfield community/Third parties

This item, raised by Councillor Hollamby, will be on the agenda for the MPC November meeting.

8. DONATIONS

8.1 RESOLVED – to donate the sum of £500.00 to Age UK in memory of John Snuggs. The Chairman proposed and Councillor Hardy seconded, the voting was unanimous.

8.2 RESOLVED – to donate the sum of £250.00 to the Mountfield Village Hall Committee for the annual bonfire event. The Chairman proposed and Councillor Ray seconded, the voting was unanimous. Unfortunately, the Children's Christmas Party looks unlikely this year.

9. KGF USER FEES FOR 2021-22

AGREED – that due to lockdown early in the year, the fees for KGF users for 2021-22 will be £200.00.

10. NATIONAL RESILIENCE STRATEGY – CALL FOR EVIDENCE

MPC will not respond to this badly written and sometimes incomprehensible document.

11. ADOPTION OF AN ENVIRONMENTAL AND CLIMATE CHANGE POLICY

Councillor Miles will draft an Environmental and Climate Change Policy for MPC. At the Chairman's request it was agreed that all MPC agendas will have an environmental/climate change item on them.

12. PLANNING

12.1 No planning applications for consideration.

12.2 There are 5 outstanding planning applications for Mountfield.

13. ENFORCEMENT

13.1 No Mountfield items on RDC's weekly enforcement list.

13.2 There are concerns about unauthorised development at "Land at Walters Wood" on the A21. The Clerk will submit an enforcement complaint to RDC.

14. HIGHWAYS/RIGHTS OF WAY

HGVs are still attempting to use Solomon's Lane, instead of the designated BG Mine Road and disregarding signage.

15. FINANCE

15.1 Bank balances at 31.08.21

MPC deposit account - £23,824.61

MPC current account - £1,804.44

KGF current account - £4,224.07

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- 15.2 RESOLVED – to authorise the following payments. Councillor Hardy proposed and Councillor Whines seconded, the voting was unanimous.
Clerk, salary, home office (Aug/Sep 2021) - £910.80
* PlaySafety (playground inspection) - £107.40
* RALC subscription 2021-22 - £80.00
* Godaddy (SSL renewal) - £167.98
* Already paid
- 15.3 RESOLVED – to approve the budget monitor and bank reconciliations at 31.08.21. Councillor Whines proposed and Councillor Taylor seconded, the voting was unanimous.
- 15.4 AGREED – Councillors Taylor and Whines will be responsible for authorising all internet banking payments until the MPC November meeting.
16. **DATES OF NEXT MEETINGS**
12.10.21 – planning meeting (provisional, will only be held if required)
09.11.21 – full council meeting
Both to start at 7.30pm in Mountfield Village Hall